

**CALUMET COUNTY
CHILDREN WITH DISABILITIES EDUCATION BOARD
November 18, 2025
THESE MINUTES HAVE NOT BEEN APPROVED**

1. Meeting Announcement and Posting

The meeting was properly announced and posted. Johnston called the meeting to order at 2:30 p.m.

2. Roll Call

Committee Members Present: Schwalenberg, Kees, Johnston, Kolb
Staff Members Present for All or Part of the Meeting: Piper, Metzen, Romenesko
Others Present for All or Part of the Meeting: Alice Connors
Excused: Jones

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

4. Introductions

Introductions were made.

5. Approval of Agenda

Motion by Schwalenberg and seconded by Kolb to approve the agenda. Motion carried unanimously.

6. Approval of Minutes from September 9, 2025, Committee Meeting

Motion by Kolb and seconded by Kees to approve the minutes from September 9, 2025, Committee Meeting. Motion carried unanimously.

7. Public Participation (if requested by Committee Chair)

None

8. Report of Committee Members

None

9. Communications

None

10. Report of Department

- Provide a staffing update- all county positions filled.
- Share transportation policy – A formal transportation policy for staff was developed with the Calumet County Human Resources Director, Michelle Wright.



- Describe recent and upcoming professional development opportunities – Metzen attended the State Superintendent’s Conference in early October and WPERLA training in November. Paraprofessional training is offered after school during the months of November, December, and February with 5 different topics being covered.
- Explain the supervision and evaluation process for educators- Metzen has begun observations for the 2025-2026 school year for teachers and specialists. Paraprofessionals observations are run through the school district and are done on an every three-year cycle. Metzen is also invited to those meetings.
- Provide information about Mental Health Grant – An outside community member approached Metzen about a mental health grant, which if awarded (expected decision around December 31), would provide four school psychologists and a coordinator for the five school districts. The grant would cover a five-year span.
- Share information about the career event for students- The career event was hosted in Hilbert. Juniors from across the county school districts were in attendance.

11. Discuss Next Meeting- Thursday, February 19, 2026, 2:30 p.m.

12. Closed Session – Motion by Schwalenberg, seconded by Kolb to go into closed session.

Roll call-

Schwalenberg-aye; Kees aye; Johnston aye, Kolb aye.

Absent- Excused Jones

Discussion and possible action on the Funding Model for 2026/2027 School Year

The Children with Disabilities Education Board may go into closed session pursuant to 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The Children with Disabilities Education Board may reconvene in open session immediately following the Closed Session.

13. **Adjournment-** Johnston adjourned the meeting at 3:59 p.m.

Respectfully Submitted,

Paula Piper
Recording Secretary