

**Calumet County Highway Committee Meeting Minutes
October 12, 2022**

The meeting was called to order by Highway Committee Chair Matthew Budde at 8:30 a.m.

Members present were: Supervisors Matthew Budde, Joseph Mueller, Ronald Dietrich, Scott Handschke, and Ty Stuckmann.

Others Present were: Highway Commissioner, Brian Glaeser; Highway Road Superintendent, Chad Scheinoha; Office Manager, Michelle Maas; and Office Assistant, Lexie Lau.

The pledge of allegiance was recited.

Moved by Supervisor Dietrich, seconded by Supervisor Mueller to approve the agenda. Motion carried unanimously.

Moved by Supervisor Handschke, seconded by Supervisor Mueller to approve the minutes from the September 14, 2022 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

Supervisors Budde and Dietrich will be attending the WCA Steering Committee Meeting.

Communications:

The department received it's estimated GTA amount for 2023. Currently we are estimated to receive \$1, 457,643.34. This amount is \$125,898.10 more than what was received for this year. Final amounts will be confirmed sometime in December.

Items for Action or Discussion:

- A. Attendance at the 2023 WCHA Winter Road School scheduled for Monday January 23 through Wednesday January 25, 2023, being held at the Chula Vista Resort in Wisconsin Dells:** Commissioner Glaeser informed the Committee that the 2023 WCHA Winter Road School will be held January 23-25, 2023 at the Chula Vista in Wisconsin Dells. Those wishing to attend need to notify our office no later than Tuesday, November 22, 2022. **Moved** by Supervisor Dietrich, seconded by Supervisor Handschke to allow those wishing to attend the 2023 WCHA Winter Road School to do so. Motion carried unanimously.

- B. Review/Approve Specifications and Assign date Bids will be due and opened at a Public Reading for the Chilton Salt Storage Building Construction Materials Only.** Commissioner Glaeser reviewed the Bid Specification for the purchase of the New Salt Shed Building Materials only with the Committee. He also explained that there will be an additional Bid for the Contractor to do the Construction of the New Salt Shed. **Moved** by Supervisor Stuckmann, seconded by Supervisor Dietrich to go out for bids for the Materials only for the New Salt shed as presented by staff. Motion carried unanimously.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

B. CTH N project Update.

- The project is complete with some minor landscape items such as the trees to be planted in the roundabout to finish.

C. Town of Charlestown- Bruckner Rd. Bridge RFP Update.

- The town received funding from the Local Bridge Program in the 2022-2027 funding cycle. An RFP was sent to five Engineering firms, of which two have responded that they will not be submitting a proposal. The other proposals are due on October 13, 2022.

D. (BIL) 2023-2026 Cycle Update.

- The department has received BIL funding for the project on CTH G from the City of Chilton (W Chestnut St) to E Jefferson Road. For this project we will be receiving 2.7 million dollars in funding. This project is to be completed in 2023.
- The department has just been notified that we will be awarded BIL funding for our project on CTH B from STH 32/57 to STH 55/114. We will be receiving 3.1 million dollars in funding. That project is slated for construction in 2026.

E. 2022 Project Update.

- The 2022 paving projects have been completed on CTH H and CTH HH. Crews are finishing up installing culverts on CTH E for next year's paving except for the largest pipe which was not available in time to be installed this fall. It will be installed early next year. Paving of CTH T is being moved to 2024.

F. 2023 Budget Report.

- The 2023 budget has been reviewed by Administrative Services Committee and at the budget review meeting. It will be presented to the entire County Board on November 7, 2022. The budget includes the wage adjustments outlined in the recent Wage Study performed by Carlson and Dettmann. In addition, we have planned an aggressive year of maintenance and construction.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, November 16, 2022, at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business Highway Committee Chair Budde adjourned the meeting at 10:00 a.m.



Recording Secretary

Michelle Maas, Highway Department Office Manager

These minutes HAVE BEEN approved by the Highway Committee