

Department of Administration

**MINUTES OF THE
COMMITTEE ON THE RULES OF ORDER
OF THE CALUMET COUNTY BOARD OF SUPERVISORS**

Tuesday, October 12, 2021

10:30 a.m.

1. Meeting Announcement and Posting

The Committee on the Rules of Order Meeting was called to order at 10:30 a.m. The meeting was properly announced and posted.

2. Roll Call

Members in attendance: Chair Tom Stoffel; Supervisors Bill Barribeau, Hope Karth, and Emily Voight.

Also in attendance: Alice Connors, Calumet County Board Chair; Supervisor Merlin Gentz; Todd Romenesko, County Administrator; Kimberly Tenerelli, Corporation Counsel; and Patricia Winkler, Assistant to the County Administrator.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

Moved by Supervisor Barribeau and seconded by Supervisor Voight to approve the agenda. Motion carried unanimously.

5. Approval of Minutes of the March 24, 2021 Meeting

Moved by Supervisor Karth and seconded by Supervisor Barribeau to approve the minutes of the March 24, 2021 meeting. Motion carried unanimously.

6. Report of Committee Members

None.

7. Communications

None.

8. Items for Action or Discussion:

A. Agricultural & Extension Education Committee

Following the major restructuring of UW Extension and the recent resignation of the Agriculture Educator, Calumet County terminated the contract with UW Extension for the position of Agriculture Educator. The County has since included the position in the 2022 Land & Water Conservation Budget, making it a county position. Since the County is still under contract with UW Extension for the 4-H Program Coordinator position,



the County is required to have a committee to which the 4-H Program Coordinator reports, but it does not necessarily need to be the Agricultural & Extension Education Committee. Discussion followed reviewing the possibilities of replacing the Agricultural & Extension Education Committee with either a stand-alone committee, or a sub-committee to an existing home committee. A draft of the membership, duties and responsibilities for an Extension Education Committee was reviewed by the committee and discussed. By consensus, the committee felt that a change was not necessary at this point, but that further discussion would be needed at a future date after more information is derived through discussions the Administrator will have with Wisconsin Counties Association and the Dean of UW Extension.

Moved by Supervisor Barribeau and seconded by Supervisor Voight to postpone action on this matter to the next meeting. Motion carried unanimously.

B. Review County Board / Committee Meeting Reimbursement Rates

Committee members were provided with a survey of meeting reimbursement rates in other counties, and a history of meeting reimbursement rates in Calumet County. Copies of the handouts were placed on file. Discussion followed regarding bringing forth a recommendation for an adjustment to the meeting reimbursement rates to reflect the 2% annual increase county employees received for each of the years since the meeting compensation rates had last been adjusted. The last time the rate of pay for committee/board meetings had been adjusted was in 2014, and since the new rate would take effect in April 2022 this would be an 8 year span, making the increase 16%. The monthly rate of pay for the County Board Chairperson was established in 2020, a 2 year span, making the increase 4%. Members recommend making the increases an even amount by rounding to the nearest dollar.

Moved by Supervisor Barribeau and seconded by Supervisor Voight to bring a Resolution to the Nov. 1, 2021 County Board Meeting recommending the following increases to the County Board / committee meeting compensation rates, which will take effect at the April 19, 2022 Organizational Meeting of the Calumet County Board:

- (1) ~~\$80~~ 93 per County Board Meeting up to five (5) hours, plus mileage;
- (2) ~~\$100~~ 116 per County Board Meeting in excess of five (5) hours, plus mileage;
- (3) ~~\$60~~ 70 per in-county Committee Meeting plus mileage; and,
- (4) ~~\$80~~ 93 for all out-of-county meetings, conventions and seminars, plus mileage.
- (5) The County Board Chair shall receive ~~\$300~~ 312/month, in addition to meeting per diems and mileage.

Discussion followed. Motion carried unanimously.

C. Protection of Persons and Property Committee versus Public Safety Committee

Discussion was held concerning changing the name of the Protection of Persons and Property Committee to more accurately name it the Public Safety Committee.

Moved by Supervisor Karth and seconded by Supervisor Barribeau to change the name of the Protection of Persons and Property Committee to the Public Safety Committee, and to include the change in the Rules of Order to be presented for approval at the April 19, 2022 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

D. Rule V. Meetings, B. County Board Meetings, 2. The order of business for County Board meetings may be as follows: j – Supervisor’s Reports of Meetings and Seminars Attended (Purpose is to provide info. If discussion is warranted, request item be put on agenda for a future meeting.)

Kimberly indicated the suggested revision, as underlined and printed in blue, would be a clarification to the Rule making it clear that the Supervisor’s Reports of Meetings and Seminars Attended portion of the meeting is strictly a time to share what meetings and seminars had been attended, and is not a time to discuss or debate matters. If items need to be discussed, they should be added as an agenda item.

Moved by Supervisor Barribeau and seconded by Supervisor Karth to include the change to Rule V in the Rules of Order to be presented for approval at the April 19, 2022 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

9. Set Next Meeting Date, If Necessary

The next meeting date will be scheduled prior to the April 19, 2022 Organizational Meeting of the County Board.

10. Adjournment

The meeting adjourned at 11:36 a.m.

Patricia Winkler, Recording Secretary