

APPROVED MINUTES OF THE
AGRICULTURAL & EXTENSION EDUCATION COMMITTEE
Monday, October 12, 2020

Chairman Gentz called the meeting to order at 10:30 am via WebEx.

1. The meeting was properly announced.
2. Supervisors present: Merlin Gentz, Joe Mueller, and Marilyn Schuh. Supervisors Duaine Stillman and Mike Hofberger connected after the meeting started.
Also present: Chris Viau, Extension Area 10 Director; Amber O'Brien, Agriculture Educator; Carlea Liermann, 4-H Program Educator; Christi Gabriliska, FoodWise Nutrition Coordinator; and Connie Leonhard, Program Assistant.
Excused: Hannah Phillips, FoodWise Healthy Communities Coordinator
3. The Pledge of Allegiance was recited.
4. Moved by Supervisor Mueller and seconded by Supervisor Schuh to approve the agenda for the October 12, 2020, Ag & Extension Education Committee meeting. Motion carried, 3-0.
5. Moved by Supervisor Schuh and seconded by Chairman Gentz to approve the minutes of the September 14, 2020, Agriculture & Extension Education Committee meeting. Motion carried, 3-0.

Supervisor Stillman connected at 10:33 am.

6. Report of Committee Members
 - a. Reports of official meetings held since the last Agriculture & Extension Education Committee Meeting
 - none
 - b. Upcoming Events
 - none
7. Communications
 - none

Supervisor Hofberger connected at 10:38 am.

8. Items for Action or Discussion
 - a. Amber O'Brien, Agriculture Educator
 - Field Day follow up - Amber updated the committee on the Ag Stewardship Alliance Field Day that was held on August 26.
 - Farm Management Update programming - Amber informed the committee on the virtual format for the Farm Management Update. Traditionally, this was an all-day meeting for professionals who work directly with farmers. Because of COVID, it has been moved to a virtual format. This meeting will be held in three separate webinars covering different topics on each of the dates.
 - b. Hannah Phillips, Foodwise Healthy Communities Coordinator
 - Growing Together project - Hannah was unable to attend the meeting so Christi Gabriliska, FoodWise Nutrition Coordinator for Area 10, updated the committee on the status of the Growing Together Project. Christi also outlined some of the online programming that has been created for youth in schools, whether virtually or in the classroom.
 - c. Carlea Liermann, 4-H Program Educator
 - Meal Box distribution - Carlea presented a PowerPoint on the Meal Box Distribution that was held on October 3 to kick off National 4-H Week. Two hundred meal bags were distributed in Chilton and Brillion. Recipients received milk, cheese, butter, macaroni, bread, three recipes to make macaroni and cheese, and information about the 4-H program.

9. Report of Department
 - a. Chris Viau, Area 10 Extension Director
 - Administrative/Department Report - Chris reiterated that Extension's primary mode of operation through the end of the year is telecommuting. There will be limited opportunities to work from the office.
 - 2021 Extension proposed budget - The proposed Extension Budget was reviewed with the committee.
 - UW-Madison, Division of Extension Update
 - Contracted Services Agreement with UW-Madison, Division of Extension - The committee reviewed the contract and a motion was made by Supervisor Schuh and seconded by Supervisor Stillman to recommend the approval of the Contracted Service Agreement. Motion carried 5-0.
10. Set next meeting date: The next meeting of the Agriculture and Extension Education Committee is scheduled for Monday, November 9, at 10:30 am.
11. Adjourn
Chairman Gentz declared the meeting adjourned at 11:47 am.