

**CALUMET COUNTY
MUNICIPAL ROAD IMPROVEMENT PROGRAM COMMITTEE**

Minutes

September 29, 2025

Call to Order:

The organizational meeting of the Municipal Street Improvement Program (MSI) was called to order by County Highway Commissioner, Chad Scheinoha at 11:02 a.m., at the Calumet County Highway Department, 241 E. Chestnut St., Chilton WI 53014.

Present were: Andrew Maertz, City of Brillion Director of Public Works (DPW); Jason Meyer, City of New Holstein Director of Public Works (DPW); Chris Marx, City of Chilton Director of Public Works (DPW); Scott Depies, City of New Holstein Administrator; Dave Funkhauser; City of Kiel Administrator; Greg Zilkuhr, Village of Stockbridge President; Chad Scheinoha, Calumet County Highway Commissioner; and Lexie Lau, Calumet County Highway Department Office Coordinator.

2026 - 2027 MSI Program Overview:

Highway Commissioner Chad Scheinoha provided an overview of the 2026 - 2027 MSI program/guidelines. He explained that the entitlement amount for the 2026 – 2027 program cycle is \$94,502.27. He also stated the sunset date for the 2026 - 2027 program is June 30, 2031. Commissioner Scheinoha also explained the requirements for applying for Municipal Street Improvement Discretionary (MSID) and Municipal Street Improvement Supplemental (MSIS) projects. There was also discussion about whether the City of Kiel falls under Calumet County or Manitowoc County for funding. Commissioner Scheinoha will confirm which county is the primary county for the City of Kiel prior to the next meeting.

Election of 2026 - 2027 MSI Chairman:

The next order of business was to take nominations for the position of Chair for the MSI Committee. A nomination was made by City of New Holstein DPW Meyer, seconded by Village of Stockbridge President Zilkuhr to nominate DPW Marx as the 2026-2027 MSI Committee Chair. Motion carried unanimously.

Election of additional Committee Members:

Commissioner Scheinoha next took nominations for additional Committee members. As there were five representatives from the Municipalities, counting MSI Chair Marx, it was determined that the remaining four representatives would serve on the Committee. The City of Kiel was not included due to the uncertainty about which county is their primary funding source.

Review of program Award History:

MSI Chair Marx reviewed the MSI program history list of projects funded in previous cycles. Upon review it was determined that the Village of Potter, Village of Sherwood, and Village of Hilbert would be next in line to receive funding if they have a project that meets the requirements. As none of the municipalities next in line were in attendance, the Village of Stockbridge was highly encouraged to bring a project to the next meeting. Commissioner Scheinoha will reach out to the Villages of Potter, Sherwood and Hilbert prior to the next meeting to inform them of the funding possibility.

City of Kiel Administrator Funkhauser departed the meeting at 11:54 a.m.

Set the next meeting date:

The second meeting is scheduled for Monday, October 27, 2025, at the Calumet County Highway Department at 11:00 a.m. All project applications for Municipal Street Improvement funding (MSI), Municipal Street Improvement Supplemental (MSIS) funding and Municipal Street Improvement Discretionary (TRID) funding will be reviewed, discussed, and prioritized for funding.

Adjournment:

MSI Chair Marx adjourned the meeting at 12:06 p.m.

Lexie Lau, Calumet County Highway

Lexie Lau

Acting Secretary