

**CALUMET COUNTY
CHILDREN WITH DISABILITIES EDUCATION BOARD
SEPTEMBER 26, 2023
THESE MINUTES HAVE BEEN APPROVED**

1. Meeting Announcement and Posting

The meeting was properly announced and posted. Irwin called the meeting to order at 8:30 a.m.

2. Roll Call

Committee Members Present: Irwin, Johnston, Jones, Kees, Schwalenberg

Staff Members Present for All or Part of the Meeting: Metzen, Piper

Others Present for All or Part of the Meeting: Lori Muench, Dan Nett, Sue Kaphingst, Alice Connors

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

4. Introductions

None

5. Approval of Agenda

Motion by Schwalenberg and seconded by Johnston to approve the agenda. Motion carried unanimously.

6. Approval of Minutes from July 25, 2023, Committee Meeting

Motion by Jones and second by Kees to approve the minutes from the July 25, 2023, Committee Meeting. Motion carried unanimously.

7. Public Participation (if requested by Committee Chair)

None

8. Report of Committee Members

None

9. Communications

None

10. Items for Action or Discussion

None.

11. Report of Department



- a. **Lori Muench –Director of Pupil Services-** Muench presented to the committee about the Chilton Public Schools District’s Special Education Program. She described the status of the program in Chilton. She welcomed the committee and others to come in for a tour at any time.
- b. **Joanne Metzen-** Metzen addressed a question about funding that was raised by Schwalenberg. Metzen indicated that additional information about the budget will be provided in the coming months. Metzen reported that on the topic of staffing, all teacher and specialists’ positions have been filled, which she learned had not happened in the past few years. There is a new paraprofessional starting this Thursday in Chilton and Chilton is down to 1 open paraprofessional position with an interview this week. There was an offer accepted at the Hilbert School District for a paraprofessional position today. Metzen discussed the lack of substitute teachers in all school districts and to help address that issue Metzen told the group about a brief video on the benefits of being a substitute. The video will be posted this week on social media. Other things Metzen has been working on the past 2 months is that she has been to Stockbridge, Hilbert, and New Holstein Schools, has been connecting with parents, connected with Human Services, attended IEP meetings, provided support to teachers with stipulations, promoting the Bridge Room at The New Hope Center, attended a professional development, WCASS Organization conference. Metzen also shared that she meets weekly with Michelle Wright, Human Resources, every other week with David Maccoux, Finance Director, Todd Romenesko regularly, the Directors and Coordinators of the school districts monthly. Metzen shared the Mission Statement draft that she has been working on with the Directors and Coordinators of the school districts and a draft Vision Statement is currently being worked on.

12. Next Meeting Date- Proposed- Tuesday, October 31, 2023; 8:30 a.m.

The next meeting will be held Tuesday, October 31, 2023, at 8:30 a.m.

13. Adjournment

Irwin adjourned the meeting. Meeting adjourned at 9:45 a.m.

Respectfully submitted

Paula Piper, Recording Secretary