

Emergency Management

MINUTES OF LEPC COMMITTEE MEETING

August 17, 2022 (9:00 a.m.)

B. Sorenson called the meeting to order at 9:03 a.m.

The meeting was found to be properly announced & posted and a quorum of members was present.

ROLL CALL (Committee Member Attendance):

	Pres.	Exc.	Abs.	Rep. By:		Pres.	Exc.	Abs.	Rep. By:
Joel Clark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Mark Sherry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Joan Pagel-Holzschuh	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Cal. Co. Sheriff Rep.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N. Sablich
Bernie Sorenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Tim Lau	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
American Red Cross	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Brian Glaeser	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Carl Mohl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Randy Friday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cal. Co. LWCD Rep.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Santry	Eric Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Cal. Co. Health Dept. Rep.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	S. Milanowski	Katherine Goff	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mary Lou Schneider	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Hope Everett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jarred Gerl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Others in Attendance:

Doug Vrecheck, Appleton Fire Dept.

Eric Winger, Appleton Fire Dept.

The Pledge of Allegiance was recited.

ELECTION OF CHAIR and VICE CHAIR

The election conducted was by voice vote.

B. Sorenson nominated Joel Clark and seconded by M.L. Schneider to serve as the Chairperson. MOTION CARRIED UNANIMOUSLY.

Chair J. Clark nominated J. Pagel-Holzschuh and seconded by D. Santry to serve as the Vice-Chairperson. MOTION CARRIED UNANIMOUSLY.

APPROVAL OF THE MEETING AGENDA

MOVED by Vice Chair J. Pagel-Holzschuh and SECONDED by M. Sherry to approve the meeting agenda. MOTION CARRIED UNANIMOUSLY.



APPROVAL OF THE MINUTES

MOVED by D. Santry and SECONDED by R. Friday to approve the minutes from the February 16, 2022 meeting. MOTION CARRIED UNANIMOUSLY.

REPORT OF COMMITTEE MEMBERS – Present committee members introduced themselves. B. Sorenson requested for members to review the current membership contact list for accuracy. Sorenson also passed out the existing LEPC by-laws and mentioned to members that they will be reviewed at the February meeting.

COMMUNICATIONS – B. Sorenson described a proactive letter provided by Metko, Inc. in New Holstein.

PUBLIC PARTICIPATION – None.

PRESENTATION BY THE CALUMET COUNTY HAZMAT TEAM – Battalion Chief Vrechek and Inspector/Investigator Winger from the Appleton Fire Department presented on their hazmat preparedness/response activities and existing association with Calumet County.

ITEMS FOR ACTION OR DISCUSSION:

- A.** Discussion – Facility planning process and the recently updated Offsite Plans. B. Sorenson presented the program information and plans that have been updated/reviewed.
- B.** Ongoing Hazardous Commodity Flow Study and grant application. B. Sorenson described a grant application that has been submitted to update the 10+ year old existing commodity flow study for Calumet County. With grant approval, SJA Planning from Green Bay has been selected to conduct this study.

MOVED by R. Friday and SECONDED by Vice Chair J. Pagel-Holzschuh to allow B. Sorenson, on behalf of the LEPC, to enter into agreement with SJA Planning to conduct the hazardous commodity flow study for Calumet County. MOTION CARRIED UNANIMOUSLY.

CONSIDER AGENDA ITEMS FOR NEXT REGULAR MEETING DATE (February 15, 2023 – 9AM)

The following items were proposed for inclusion into the upcoming February meeting agenda:

1. Review and potential appointment of one or more LEPC standing committees;
2. Presentation by SJA Planning on the progress/completion of the Calumet Commodity Flow Study;
3. Offsite Plans for update/creation for 2023;
4. Review of the Calumet County Strategic Hazmat Plan;
5. Review of BRRTS and identified spills within Calumet County;
6. Review LEPC By-Laws;

ADJOURNMENT – Meeting adjourned by Chair J. Clark at 11:09 AM.

Bernie Sorenson, LEPC Committee Member & Recording Secretary