

**Calumet County Highway Committee Meeting Minutes
July 12, 2023**

The meeting was called to order by Highway Committee Chair Matthew Budde at 8:30 a.m.

Members present were: Supervisors Matthew Budde, Joseph Mueller, Ronald Dietrich, Scott Handschke, and Ty Stuckmann.

Others Present were: Highway Commissioner, Brian Glaeser; Office Manager, Michelle Maas; and Office Assistant, Lexie Lau.

The pledge of allegiance was recited.

Moved by Supervisor Mueller, seconded by Supervisor Stuckmann to approve the agenda. Motion carried unanimously.

Moved by Supervisor Stuckmann, seconded by Supervisor Handschke to approve the minutes from the May 24, 2023 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

A: Meetings:

None

B: Upcoming events:

None

Communications:

None

Items for Action or Discussion:

- A. Town of Stockbridge's 2024 Bridge/Culvert Aid Request for Moore Rd. at the intersection of Lakeshore Dr. and Moore Rd. (east side):**
- B. Town of Stockbridge's 2024 Bridge/Culvert Aid Request for Hill Rd. 900 ft east of Long Rd.:**
- C. Town of Stockbridge's 2024 Bridge/Culvert Aid Request for Lakeshore Dr. 1,550 ft north of Ecker Lakeland Dr.:**
- D. Town of Stockbridge's 2024 Bridge/Culvert Aid Request for Lakeshore Dr. 1,300 ft north of Ecker Lakeland Dr.:**
- E. Town of Charlestown's 2024 Bridge/Culvert Aid Request for Irish Rd. .15 miles north of Pethan Rd.:**

Moved by Supervisor Dietrich, seconded by Supervisor Mueller to approve the 2024 Bridge/Culvert Aid Applications as presented by the department. Committee discussion followed. Motion carried unanimously.

These minutes HAVE BEEN approved by the Highway Committee

- F. Review Bids and Award for the Cured in Place Pipe Lining Project:** Commissioner Glaeser told the committee that four bids were received for the Cured in Place Pipe Lining project. Bids were as follows: SubSurface, Inc. For \$78,700.00, Visu-Sewer, Inc. For \$113,375.00, Michels Trenchless, Inc. for \$143,340.00, and National Power Rodding for \$275,625.00. Staff would recommend accepting the bid from SubSurface, Inc. For \$78,700.00. A **motion** was made by Supervisor Dietrich to accept the bid from SubSurface, Incorporated as per staff recommendation in the amount of \$78,700.00, seconded by Supervisor Mueller. Committee discussion followed. Motion carried unanimously.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

B. WCHA Updates:

- Commissioner Glaeser told the committee that Calumet County will be hosting the Northeast Region Highway Commissioners Meeting on July 13th, and that WCHA Executive Director Patrick Vander Sanden is planning on attending. One topic that will be discussed will be the new Attorney General ruling prohibiting Towns from collecting Bridge/Culvert Aid on Federally Funded Bridge Projects.
- Highway Chair Budde mentioned that the LRIP Pilot Project taking place in District 2 to remove counties from assisting the municipalities is a work in progress. More information will be forthcoming. He also discussed the retirement of the Professional Development Director, Gary Kennedy and a possible replacement for that position.

C. Salt Storage Facility Update:

- Commissioner Glaeser gave a brief update on the progress of the new Salt Shed building. Rough framing is being completed and plumbing is being worked on currently. The roof trusses are scheduled to be installed starting next Wednesday July 19, 2023. Full completion is expected by mid to late August if all goes as scheduled, and salt to be moved by mid-September.

D. Capital Improvement Project Update

- Commissioner Glaeser gave an overview of the State, and County Capital Improvement Projects taking place in Calumet County. It is and will be a very busy summer and fall.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, August 9, 2023 at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business Highway Committee Chair Budde adjourned the meeting at 9:40 a.m.

Recording Secretary



Michelle Maas, Highway Department Office Manager

These minutes HAVE BEEN approved by the Highway Committee