

CALUMET COUNTY
CHILDREN WITH DISABILITIES EDUCATION BOARD
June 27, 2023
THESE MINUTES HAVE BEEN APPROVED

1. Meeting Announcement and Posting

The meeting was properly announced and posted. Chair Irwin called the meeting to order at 8:30 a.m.

2. Roll Call

Committee Members Present: Irwin, Johnston, Jones, Kees, Schwalenberg

Staff Members Present for All or Part of the Meeting: Metzen, Piper, Maccoux, Wright

Others Present for All or Part of the Meeting: Alice Conners, Todd Romenesko, Curt Meshak

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

4. Introductions

Everyone introduced themselves.

5. Approval of Agenda

Motion by Schwalenberg and seconded by Jones to approve the agenda. Motion carried unanimously.

6. Approval of Minutes from April 25, 2023, Committee Meeting

Motion by Johnston and seconded by Kees to approve the agenda. Motion carried unanimously.

7. Public Participation (if requested by the Committee Chair).

None

8. Report of Committee Members

Schwalenberg shared that she had a question from a school board member regarding CESA, Schwalenberg referred the school board member to the school superintendent. Metzen will touch base with the superintendents regarding keeping board's informed about the transition in fiscal agent from CESA to the county.

9. Communications

None

10. Items for Action or Discussion

- a. **David Maccoux-Calumet County Finance Director**



- **Preliminary Budget-** Maccoux provided a proposed preliminary budget hand out and emphasized that the budget information is preliminary. He reviewed the changes from the Proposed 2023-24 to CESA 2022-23 expenditures. He also explained how the program is funded.

b. Michelle Wright, Calumet County Human Resources Director

- **Human Resources Update**

Wright gave an overall update on staffing, she indicated that 38 of the staff accepted their contracts, 18 paras, 20 faculty teachers. There are currently three teacher positions open, one of the positions is in the offer stage. Wright indicated that her department has been meeting with each staff member to go over benefits and answer any questions they have. She shared that in early August there will be meetings with staff with policies, procedures, and benefits.

11. Report of Department

a. Joanne Metzen

Metzen introduced Paula Piper to the board.

Metzen also talked about what she has been working on with the superintendents, finance, human resources, directors and coordinators of schools, Todd Romenesko, Health and Human Services and others. She also spoke about staffing. She indicated that she and Paula are preparing for the staff meetings in August. The meetings will be held on the 8th and the 15th of August. She indicated that all staff members are to attend one of the dates at the appropriate time. Metzen indicated that in future CCDEB meetings she will be having the Director or Coordinator from each school share something about special education.

Meshak, who was in attendance, spoke positively about the transition from CESA to Calumet County.

12. Discuss Next Meeting – Proposed - Tuesday, July 25, 2023; 8:30 A.M.

The next meeting will be held Tuesday, July 25, 2023, at 8:30 a.m.

13. Adjournment

Irwin adjourned the meeting. The meeting was adjourned at 9:44 a.m.

Respectfully submitted.

Paula Piper, Recording Secretary

This is a public meeting. As such, all members, or a majority of the members of the County Board may be in attendance. While a majority of the County Board members or the majority of any given County Board Committee may be present, only the above committee will take official action based on the above agenda. So as not to disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside the meeting room.

Any person wishing to attend who, because of a disability, requires a special accommodation, should contact the Special Education Department at (920) 849-1690 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.