

**MINUTES OF THE
COMMITTEE ON THE RULES OF ORDER
OF THE CALUMET COUNTY BOARD OF SUPERVISORS**

Thursday, June 27, 2019

8:00 a.m.

Members Present: Supervisors Matthew Budde, Gary Deiter (arrived at 8:05 a.m.), Dave LaShay, and Tom Stoffel.

Members Absent: Supervisor Kevin Weinberger.

Also Present: Todd Romenesko, County Administrator; Kimberly Tenerelli, Corporation Counsel; Mary Kohrell, Community Economic Development Director; and Patricia Winkler, Assistant to the County Administrator.

Todd Romenesko called the meeting to order at 8:00 a.m.

The meeting was properly announced, roll call was taken and the Pledge of Allegiance was recited.

ELECTION OF CHAIR AND VICE CHAIR

Election of Chair - Nominations by voice vote. Supervisor Matthew Budde received nomination; there were no other nominations.

Moved by Supervisor LaShay and seconded by Supervisor Stoffel to close nominations and cast a unanimous ballot for Matthew Budde as Chair. Motion carried unanimously.

Supervisor Budde assumed the role of Chair of this committee.

Election of Vice Chair – Nominations by voice vote. Supervisor Stoffel received nomination; there were no other nominations.

Moved by Supervisor LaShay and seconded by Chair Budde to close nominations and cast a unanimous ballot for Supervisor Stoffel as Vice Chair. Motion carried unanimously.

APPROVAL OF THE AGENDA

Moved by Supervisor LaShay and seconded by Supervisor Stoffel to approve the agenda. Motion carried unanimously.

PUBLIC PARTICIPATION

There was no public participation.

REPORT OF COMMITTEE MEMBERS

There were no reports.

COMMUNICATIONS

There were no communications.

PROPOSED REVISION TO RULE XXIV: COMMITTEES, TO ELIMINATE L. REVOLVING LOAN FUND COMMITTEE

In March, the Revolving Loan Fund (RLF) Committee passed an advisory motion to the Committee on the Rules of Order requesting that the RLF Committee be disbanded. With the elimination of the state Community Development Block Grant (CDBG) RLF program, there is no longer a need for an RLF Committee in Calumet County.

Moved by Supervisor LaShay and seconded by Supervisor Stoffel to eliminate the Revolving Loan Fund Committee from the Rules of Order and include the revision in the Rules of Order to be presented for approval at the April 21, 2020 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

REVIEW COUNTY BOARD / COMMITTEE REIMBURSEMENT RATES

The Rules of Order provides that the compensation for all Board and Committee meetings be set by Resolution of the Board by not later than November 30th of each odd-numbered year. The Committee on the Rules of Order reviews the reimbursement rates every two years to determine if a change should be proposed. A survey of county reimbursement rates was distributed and discussed at the meeting. A copy was placed on file.

Moved by Supervisor LaShay and seconded by Supervisor Deiter to recommend the following change to the reimbursement rates:

[The County Board Chair shall receive a salary of \\$180/month, plus per diem.](#)

The recommendation of the Committee on the Rules of Order is to add the salary for the County Board Chair as indicated above and retain the remainder of the compensation rates. This proposal will be presented by Resolution to the County Board for approval at the August 20, 2019 Meeting. Motion carried unanimously.

After discussion, the following revisions to the Rules of Order were recommended:

RULE XII: DUTIES OF THE VICE CHAIR

- A. The Vice Chair shall assume the duties of the Chair [and receive the Chair's monthly salary, plus per diem](#) in the event of the Chair's temporary absence. A temporary absence is deemed to mean that the Chair is unable to carry out the duties of his office for a period of time that is for ninety (90) days or less. The Vice Chair shall receive the Chair's monthly salary plus per diem

- B. The Vice Chair shall assume the duties of the Chair in the event the Chair relinquishes his seat to address the assembly. At the conclusion of the discussion and action of the agenda item in which the Chair addressed the assembly, the Chair may resume his seat.

- C. The Vice Chair shall assume the duties of the Chair [and receive the Chair's monthly salary, plus per diem](#) in the event of a permanent absence due to disability, incapacity, death, resignation or removal. A permanent absence is deemed to mean that the Chair is unable to carry out the duties of his office for a period of time that exceeds ninety (90) days.

Moved by Supervisor LaShay and seconded by Supervisor Deiter to include the revisions in the Rules of Order to be presented for approval at the April 21, 2020 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

PROPOSED REVISION TO RULE V: MEETINGS, TO CLARIFY THERE IS NO REGULAR SESSION MEETING IN OCTOBER OR NOVEMBER

The following revision to Rule V was reviewed and discussed.

- c. The third (3rd) Tuesday ~~in each month that the Board shall meet~~ [Dec. through September](#) unless otherwise designated by two-thirds (2/3rds) majority vote of the Board.

Moved by Supervisor LaShay and seconded by Supervisor Deiter to include the revision in the Rules of Order to be presented for approval at the April 21, 2020 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

DISCUSS ITEMS FOR NEXT MEETING

Chair Budde will solicit possible agenda items from County Board members.

SET NEXT MEETING DATE

The committee plans to meet again in Feb. or March 2020, prior to the April Organizational Meeting of the County Board.

ADJOURNMENT

At 8:42 a.m., **moved** by Supervisor Deiter and seconded by Supervisor LaShay to adjourn. Motion carried unanimously.

Patricia Winkler, Recording Secretary