

**CALUMET COUNTY  
CHILDREN WITH DISABILITIES EDUCATION BOARD  
June 25, 2025  
THESE MINUTES HAVE BEEN APPROVED**

**1. Meeting Announcement and Posting**

The meeting was properly announced and posted. Johnston called the meeting to order at 11 a.m.

**2. Roll Call**

Committee Members Present: Schwalenberg, Kees, Jones, Johnston, Kolb

Staff Members Present for All or Part of the Meeting: Piper, Metzen, Romenesko

Others Present for All or Part of the Meeting: Alice Connors

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**4. Introductions**

Introductions were made.

**5. Approval of Agenda**

Motion by Schwalenberg and seconded by Jones to approve the agenda. Motion carried unanimously.

**6. Approval of Minutes from April 29, 2025, Committee Meeting**

Motion by Kees and seconded by Schwalenberg to approve the minutes from the April 29, 2025, Committee Meeting. Motion carried unanimously.

**7. Public Participation (if requested by Committee Chair)**

None

**8. Report of Committee Members**

Committee member Schwalenberg asked about any changes with any federal funding within the Special Education Program. Metzen replied that she has not been notified of any changes to funding for CCDEB programs.

**9. Communications**

None

**10. Items for Action or Discussion**

Present budget for approval- Romenesko presented budget information for board approval. Motion to recommend budget to go to administrative services, made by Schwalenberg and seconded by Kees. Motion carried unanimously.



## **11. Report of Department**

- a. **Joanne Metzen**- Metzen, Director of Special Education, Department Report
- Staffing update- Filled 2 paraprofessionals due to resignations- one in the Brillion School District, the other in the New Holstein School District. Currently, there are 2 open teaching positions-one for intellectual disabilities at the Elementary School in Brillion, the other is a cross categorical with focus on neurodiverse learners at the Chilton Elementary School, both positions are due to resignations.
  - Share information about onboarding for new staff- Metzen presented an onboarding list that will be followed for staff in the school district.
  - Provide information about 8-12-25 paraprofessional conference- The second annual paraprofessional conference is being offered on 8-12-25. Paraprofessionals will have the opportunity to attend three different sessions at the Calumet County Courthouse. There are currently 25 paraprofessionals signed up throughout the county school districts.
  - Supply information about the 8-13-25 for all education staff- Welcoming back staff and kick off to the new school year will be held on 8-13-25 throughout the day.

**12.** Discuss Next Meeting- Tuesday, September 9, 2025, 2:30 p.m.

**13. Adjournment-** Johnston adjourned the meeting at 11:53 a.m.

**Respectfully Submitted,**

Paula Piper  
Recording Secretary