

**CALUMET COUNTY**  
**PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE**  
**May 12, 2022**  
**THESE MINUTES ARE APPROVED**

**1. Meeting Announcement and Posting**

The meeting was properly announced and posted. Meuer called the meeting to order at 8:30 a.m.

**2. Roll Call**

Committee Members present: Kesler, Ott, Hofberger, Kleckner, Deiter, Geiser via phone

Committee Members excused: Budde

Staff Members present for all or part of the meeting: Meuer, Piper, Depies

Others Present: Roger and Cathryn Woelfel, Gertie Bonlander, Glenroy Danes, Alice Connors

**3. Pledge of Allegiance**

The pledge of allegiance was recited by all.

**4. Election of Chair and Vice Chair**

Deiter nominated Hofberger for Chair and seconded by Ott. There were no other nominations. The Committee voted unanimously to elect Mike Hofberger as chair of the Committee. Deiter made a motion to nominate Kleckner for Vice Chair and seconded by Kesler. Motion carried unanimously. The Committee voted unanimously to elect Ed Kleckner as Vice Chair of the Committee.

**5. Approval of Agenda**

Motion by Deiter and seconded by Ott to approve the agenda. Motion carried unanimously.

**6. Approval of Minutes from April 14, 2022, Committee Meeting**

Motion by Kesler and seconded by Kleckner to approve the minutes from the April 14, 2022, Committee Meeting. Motion carried unanimously.

**7. Public Participation**

None

**8. Convene meeting and Enter Public Hearing**

Hofberger convened meeting at 8:33 a.m. and entered into public hearing.

**a. Petition 1: Roger and Cathryn Woelfel, Alternative Proposal, Section 62-46(b)(4)A Calumet County Land Division Ordinance, Creation of a parcel without road frontage, SE ¼, SW ¼, Section 27, T18N, R20E, Town of Charlestown, Zoned Exclusive Agricultural (EA).**

Meuer updated. Indicated that Woelfel's attorney was unaware of an ordinance that they needed to follow and went ahead with plan. Woelfel would like to correct the existing violations. Staff recommends approval. Meuer indicated that everything complies with the town of Charlestown and Calumet County and that the Town of Charlestown had no objections for approval. Motion to approve Alternative Proposal by Deiter, seconded by Kleckner. Motion carried unanimously.

**b. Petition 2: Glenroy Danes, on behalf of JD Farms and Trucking LLC, Conditional Use Permit, Section**

**82- 51(d), Calumet County Zoning Ordinance. Requesting authorization of a Commercial Trucking establishment, NE ¼, SE ¼, Section 3, T17N, R20E, Town of New Holstein, zoned General Agricultural GA).**

Depies updated. Danes indicated that he has a staff of 7 employees. He recently constructed a new building, and he is seeking approval of a Conditional Use Permit. The question was asked by Depies if there was sanitary and waste disposal on site and Danes indicated that there is no sanitary waste disposal on the property. The topic of water drainage was brought up and Depies indicated that Danes will most likely need an Erosion and Stormwater permit and asked Danes to reach out to Brent Jalonen in the Land and Water Department, who runs that program. Ben Henke from the Town of New Holstein had no objections to the permit but wanted to place a condition on the permit that he clean up the mud and debris from roads within Calumet County. Staff also had the recommendation of having a dumpster placed at the location instead of burning waste material. Danes indicated that he does not burn the garbage and disposes of it properly. Department has no objections with the approval of the Conditional Use Permit, but Danes will need to talk with Brent Jalonen about an erosion permit. Kesler made a motion for the Conditional Use Permit to be approved with the amendment of Danes reaching out to Brent Jalonen regarding Erosion and Stormwater Permit and with the condition to have any mud or debris cleaned off the roads within Calumet County. Second by Geiser. Motion carried unanimously.

**9. Close Public Hearing and Reconvene Regular Meeting**

The public hearing was closed at 8:46 a.m. by Hofberger and reconvened to regular meeting.

**10. Report of Committee Members**

**a. Report of Official Meetings Held Since Last Committee Meeting**

None

**b. Upcoming Events Reported by Committee Members**

None

**11. Communications**

None

**12. Items for Action or Discussion**

**a. Consideration of Committee Meeting and Time**

Discussion was had if the committee meeting date and time worked for everyone on the board. Hofberger and Meuer gave reasons for the meeting dates being the 2<sup>nd</sup> Thursday of the month being due to the notice of hearings needing to be printed in the local paper and having the information going before the county board and town meetings for input. Hofberger stated he would like the time to change to 1:00 p.m., Dieter prefers to do 8:30 a.m., Kesler 1:00 p.m. or 8:30 a.m., Ott and Kesler preferred mornings. Date and time will stay the same.

**13. Report of Department**

**a. Code Administration Update Since Last Committee Meeting**

Meuer indicated Dena Mooney's last day with Calumet County was April 29<sup>th</sup>. The process has started to hire a new planner. Looking to schedule interviews and to have someone hired by mid-June. The position will no longer be having the Tourism Program within the department and the Hazard Waste Program will be transferred to the Planner position. Andy Hess and Max Gruenberg from the Planning Department are working on a plat of survey project bringing the 5,000-6,000 surveys on file in the office and transitioning the plats to be available online. The estimated time for the project is about 1 year to complete. Meuer gave an update on the permits, sanitary approvals, and CSMs recorded in the department for the month of April.

**b. Staff Updates**

Meuer updated the committee on what his staff has been working on and Depies gave updates on what he

has been working on currently. A discussion was had on navigable waterways.

**14. Upcoming Events/Past Events**

Meuer talked about the DNR navigability training.

**15. Consider Specific Items for Next Meeting Agenda**

Hofberger suggested that the DNR be on the next agenda. Connor suggested that they ask a state representative to attend the next meeting. Kleckner would like a report on the progress of the ARPA Funds.

**16. Discuss Next Meeting- Proposed- Thursday, June 9, 2022; 8:30 a.m.**

The next meeting will be held on Thursday, June 9, 2022, at 8:30 a.m.

**Respectfully Submitted,**

Paula Piper  
Recording Secretary