

CALUMET COUNTY
PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE
April 14, 2021
THESE MINUTES ARE APPROVED

1. Meeting Announcement and Posting.

The meeting was properly announced and posted. Chairman Hofberger called the meeting to order at 8:30 a.m.

2. Roll Call

Committee Members present: Kleckner (8:31), Budde, Deiter, Ott, Kesler, Geiser (remote 8:34), Hofberger
Staff Members present for all or part of the meeting: Meuer and Mooney
Others Present: Gordon Speirs

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

Motion by Dieter and second by Ott to approve the agenda. Motion carried unanimously.

5. Approval of Minutes from March 11, 2021 Committee Meeting

Motion by Dieter and second by Kesler to approve the minutes from the March 11, 2021 Planning, Zoning, and Farmland Preservation Committee Meeting. Motion carried unanimously.

6. Public Participation

None

7. Convene Meeting and Enter public Hearing

a. Petition 1: Shiloh Dairy LLC and Outagamie Clean Energy Partners LLC; Alternative Proposal; Sec. 62 46(b)(4)(A) Land Division Ordinance; Bastian Road, Town of Brillion

Public hearing convened at 8:34 a.m. Meuer provided the Committee information regarding the alternative proposal process as compared to the variance process. Mooney read in the staff report for Shiloh Dairy LLC and Outagamie Clean Energy Partners LLC. The petitioners are requesting to create a lot less than 20 acres in size. Town of Brillion had no issues with the proposed lot being created. Town did have concerns with number of driveways to existing lot and requested two driveways be removed and end walls be installed on remaining culvert. Gordon Speirs presented information regarding the lot proposal and the current use of a bio gas plant located on the proposed lot. Discussion followed. Motion by Dieter and second by Kesler to approve the petition as requested. Discussion followed. Petition amended with the condition that a deed restriction be placed upon lot 1 of the to be determined CSM number, that an owner of lot 1 of the CSM also have an ownership interest in lot 2 of the CSM. Motion carried unanimously to include the amendment, and motion carried unanimously for the amended motion.

8. Close Public Hearing and Reconvene Regular Meeting

Public hearing closed at 8:53 a.m.

9. Report of Committee Members

a. Reports of Official Meetings Held Since Last Committee Meeting

Budde stated that the regional International Trade, Business, and Economic Development Council (ITBEC) has been working with Discover Wisconsin to create a promotional video on different businesses and places in Calumet, Winnebago, and Fond du Lac Counties.

b. Upcoming Events Reported by Committee Members

None.

10. Communications

None.

11. Items for Action or Discussion

a. Discussion – Final Draft Chapter 82

Meuer stated that the final language regarding shipping containers has been added to the draft ordinance and that no issues were found from Corporation Counsel with the proposed changes. Meetings with the townships in county zoning were also held to discuss the proposed changes and no issues have been raised so far. Meuer plans to bring the final ordinance draft to committee next month for public hearing and approval.

b. Discussion – Training Regarding Petitions Brought to Committee

Meuer provided an overview with the committee regarding how petitions are processed through the department and brought forward to the committee for approval/denial. Hofberger brought up the discussion of flexibility with meeting dates. Discussion followed. Hofberger proposed verifying with all committee members that any proposed meeting dates work with everyone before the Chair decides to move the meeting date.

12. Report of Department

a. Code Administration Update Since Last Committee Meeting

Meuer highlighted the progress on the ordinance updates and provided information related to planning and zoning webinars put on by the Center of Land Use Education (CLUE). Meuer also reviewed the code administration update with the committee.

b. Staff Updates

Mooney and Meuer highlighted some of the projects staff are currently working on.

13. Upcoming Events/Past Events

None.

14. Consider Specific Items for Next Meeting Agenda

Budde suggested future training regarding the POWTS program and a recap of the last letters that went out regarding maintenance.

15. Discuss Next Meeting – Proposed - Thursday, May 13, 2021; 8:30 A.M.

The next meeting will be held Thursday, May 13, 2021 at 8:30 a.m.

16. Adjournment

Chair Hofberger adjourned the meeting at 9:37 a.m.

Respectfully Submitted,

Chris Meuer

Recording Secretary