

Department of Administration

**MINUTES OF THE
COMMITTEE ON THE RULES OF ORDER
OF THE CALUMET COUNTY BOARD OF SUPERVISORS**

Wednesday, March 24, 2021

8:300 a.m.

1. Meeting Announcement and Posting

The Committee on the Rules of Order Meeting was called to order on at 8:30 a.m. The meeting was properly announced and posted.

2. Roll Call

Members in attendance: Chair Tom Stoffel; Supervisors Bill Barribeau, Hope Karth, Emily Voight-Cone, and James Wyngaard.

Also in attendance: Alice Connors, Calumet County Board Chair; Todd Romenesko, County Administrator; Kimberly Tenerelli, Corporation Counsel; and Patricia Winkler, Assistant to the County Administrator.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

Moved by Supervisor Barribeau and seconded by Supervisor Wyngaard to approve the agenda. Motion carried unanimously.

5. Approval of Minutes of the Jan. 26, 2021 Meeting

Moved by Supervisor Barribeau and seconded by Supervisor Wyngaard to approve the minutes of the Jan. 26, 2021 meeting. Motion carried unanimously.

6. Report of Committee Members

None.

7. Communications

None.

8. Items for Action or Discussion:

- A. Use of technology during meetings (i.e. how to manage virtual meetings)
- B. Timing of County Board and committee meetings
- C. Gender neutrality
- D. Rule VII: Parliamentary Procedure, should be revised as follows:



O. It shall be in order for any Supervisor who voted on the prevailing side, or a Supervisor who has been excused from the previous Board meeting, to move for reconsideration of the vote on any question on the same or next regular meeting of the Board, provided it has not already been reconsidered.

E. Rule XXI: Recognition

Moved by Supervisor Barribeau and seconded by Supervisor Karth to approve all of the revisions, as presented. Discussion followed.

Moved by Supervisor Karth and seconded by Supervisor Stoffel to amend the motion, to change the proposed time of 4:00 p.m. for the Annual Budget Meeting and the Organizational Meeting to 9:00 a.m. Discussion followed. Vote on the amendment motion carried unanimously.

Moved by Supervisor Voigt-Cone and seconded by Supervisor Karth to further amend the motion, to include the following language in Rule V: Meetings

~~3.4.~~ If a Board/Committee member cannot attend a regularly scheduled Board or Committee meeting for any reason, the ~~Supervisor~~ Board/Committee member shall contact the Board Chair, the Committee Chair or County Clerk at least two (2) days before the meeting in question with an explanation of the anticipated absence. If a Board/Committee member cannot be present in-person due to extenuating circumstances, the Chairperson may approve the member appear remotely, subject to availability of technology. If the ~~The Supervisor~~ Board/Committee member's absence is not approved or they cannot appear remotely, the Board/Committee member shall be entered in the Board/Committee minutes as ~~excused~~ absent. If circumstances render advance notice of absence impossible, the ~~Supervisor~~ Board/Committee member shall contact the Chair within one (1) week of the absence. At the next Regular Board ~~Meeting or~~ Committee Meeting, the Chair shall enter the excused statement in the meeting minutes. For any unexcused absence, sanctions can be authorized by the Board Chair or Committee Chair, whichever is applicable, and approved by the majority of the County Board.

Discussion followed. Vote on the amendment motion carried unanimously.

Moved by Supervisor Barribeau and seconded by Supervisor Wyngaard to further amend the motion, to add that the revisions, as amended, be presented for approval at the April 19, 2022 Organizational Meeting of the Calumet County Board. Vote on the amendment motion carried unanimously.

Vote of the original motion, as amended, carried unanimously.

9. Set Next Meeting Date, If Necessary

No meeting was set.

10. Adjournment

The meeting was adjourned at 9:13 a.m.

Patricia Winkler, Recording Secretary