

**CALUMET COUNTY**  
**PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE**  
**March 11, 2021**  
**THESE MINUTES ARE APPROVED**

**1. Meeting Announcement and Posting**

The meeting was properly announced and posted. Vice Chair Kleckner called the meeting to order at 8:30 a.m.

**2. Roll Call**

Committee Members present: Kleckner, Budde, Deiter, Ott, Kesler, Geiser (remote), Hofberger (remote)  
Staff Members present for all or part of the meeting: Meuer and Giebel  
Others Present: Supervisor Alice Connors (remote)

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**4. Approval of Agenda**

Motion by Budde and seconded by Deiter to approve the agenda as printed. Motion carried unanimously.

**5. Approval of Minutes from February 11, 2021 Committee Meeting**

Motion by Budde and seconded by Deiter to approve the minutes from the February 11, 2021 Planning and Zoning Committee Meeting. Motion carried unanimously.

**6. Public Participation**

None

**7. Report of Committee Members**

**a. Reports of Official Meetings Held Since Last Committee Meeting**

None

**b. Upcoming Events Reported by Committee Members**

None

**8. Communications**

None

**9. Items for Action or Discussion**

**a. Changes to Chapter 82 – General Zoning Ordinance**

Meuer outlined potential changes to the general zoning ordinance for shipping containers and utility facilities. Discussion followed.

Shipping Containers: Motion by Deiter and seconded by Budde to adopt Option # 5 with the modification that shipping containers be screened from all adjacent properties (vs all adjacent

residences) and public roads by a closed fence or by vegetative screening as described in Section 82-37(b). Motion carried with Ott being opposed.

Utility Facilities: Motion by Budde seconded by Hofberger to decide to do nothing and use the current proposed ordinance language for utility facility screening requirements. Discussion followed. Motion was unanimous.

**b. Department Strategic Plan Initiatives**

Meuer reviewed four strategic planning goals that staff proposed including meeting with the four zoned townships annually, updating Chapter 62, increasing transparency by providing public online access to permit files, and providing education materials to land owners. Discussion followed. The Committee came to a consensus on the four goals after making some modifications including meeting annually with all townships, and making it a goal to digitize other aspects of office procedures like online permit submittal...etc.

**c. Letter to Representatives Regarding Large Scale Solar Projects**

Meuer presented the committee with a draft copy of a letter that was prepared in response to the Committee's request to send a letter to local representatives requesting changes to the current laws regarding the siting of large solar facilities in the State. Discussion followed. Motion by Budde and seconded by Deiter to finalize the letter with a few minor formatting corrections and then forward it out to our local representatives. Connors requested that a copy of the letter be sent to WCA as well.

**10. Report of Department**

**a. Code Administration Update Since Last Committee Meeting**

Meuer updated the committee members on the recruitment and hiring process for the vacant code administrator position, redistricting after the last census, as well as last month's permit and land division activity.

**b. Staff Updates**

Meuer and Giebel highlighted some of the projects staff are currently working on.

**11. Upcoming Events/Past Events**

None

**12. Consider Specific Items for Next Meeting Agenda**

Hofberger asked for possible future ideas for training on specific topics for committee meetings.

**13. Discuss Next Meeting**

The next meeting will be held Thursday, April 8, 2021 at 8:30 a.m.

**14. Adjournment**

Vice Chair Kleckner adjourned the meeting at 9:38 a.m.

**Respectfully Submitted,**

Brian Giebel

Recording Secretary