

**Calumet County Highway Committee Meeting Minutes
February 15, 2023**

The meeting was called to order by Highway Committee Chair Matthew Budde at 8:30 a.m.

Members present were: Supervisors Matthew Budde, Joseph Mueller, Ronald Dietrich, Scott Handschke, and Ty Stuckmann.

Others Present were: Highway Commissioner, Brian Glaeser; Highway Road Superintendent, Chad Scheinoha; Highway Shop Superintendent, Mike Gaskell; and Office Assistant, Lexie Lau.

The pledge of allegiance was recited.

Moved by Supervisor Mueller seconded by Supervisor Handschke to approve the agenda. Motion carried unanimously.

Moved by Supervisor Dietrich, seconded by Supervisor Handschke to approve the minutes from the January 11, 2023 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

Chair Budde, Supervisor Dietrich and Supervisor Stuckman attended the WCHA Winter Road School conference in Wisconsin Dells on January 23 through January 25. All in attendance agreed that the conference had great speakers and presenters. Chair Budde also attended the Wisconsin Counties Association Capitol Programs meeting in Madison on January 25, 2023. Chair Budde informed the Committee of the upcoming Wisconsin Counties Steering Committee meeting on April 21, 2023 hosted by Milwaukee County.

Communications:

The Highway Department received a thank you card from the Transportation Development Association for our continued support.

Items for Action or Discussion:

A. Review Bids and Award for the Construction Contractor to Build a New 4000 Ton Salt Shed Structure: In January the Highway Committee Approved the Bid Specification for Construction Only to be used for construction of a new 4000 ton Salt Storage Facility at our Chilton Shop location. Bids were due Thursday March 9, 2023 at 3:00 p.m. There were two (2) bids received. The bids are from Lunda Construction with a price of \$1,020,079.00 and from Mike Koenig Construction with a price of \$808,000.00. Staff have reviewed the bids and would recommend that the bid from Mike Koenig construction in the amount of \$808,000.00 be accepted. Committee discussion followed. Moved by Supervisor Dietrich, seconded by Supervisor Handschke to accept the bid from Mike Koenig Construction as per staff recommendation. Motion passed unanimously.

B. Review/Approve Specification and Assign Date Bids will be Due and Opened for the Purchase of the 2023 Hot Mix Asphalt: Commissioner Glaeser explained that the department will be going out for bids for Hot Mix Asphalt for our 2023 paving projects. The Committee is to review and approve the specification and the Dates for the bids to be due and opened for the purchase of our 2023 Hot Mix Asphalt. Committee discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor

These minutes HAVE BEEN approved by the Highway Committee

Mueller to accept the bid specification as presented by staff and to advertise it on the County Website, the Appleton Post Crescent and in the Tri-County News for the weeks of February 16, 2023 and February 23, 2023. Bids will be due on March 9, 2023 at 3:00 pm. Bids will be opened and read on Monday, March 13, 2023 at 3:00 pm. Bids results will be reviewed and awarded pending Highway Committee approval on Wednesday, March 15, 2023. Motion carried unanimously.

C. ATV/UTV Ordinance Discussion: Commissioner Glaeser explained that he has received a phone call from a landowner asking us to permit the use of ATV/UTV on a certain portion of our County Trunk Highway System. Our current ordinance allows municipalities to apply for a change but not an individual. Committee discussion followed.

D. NE Region Spring Highway Commissioners & Committee Members Meeting (Hosted by Sheboygan County): Commissioner Glaeser informed the Committee of an upcoming opportunity on May 4, 2023 with more details forthcoming. Committee discussion followed. The Committee approved the attendance of its members to attend this Meeting on May 4, 2023.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

Supervisor Handscke departed the meeting at 9:20 am.

B. Strategic Plan Goals & Initiatives & Summary of Accomplishments:

- Commissioner Glaeser provided the Committee an update on our current goals for 2023 and accomplishments for 2022. The goals that are in place for 2023 are: Implement Chems as our Highway software system; Continue to promote safety; and continue to update the 5 year CIP. The accomplishments in 2022 were: our CTH N project along with other paving projects; Safety on our Roadways; and the 2022 WAPA award for innovation in asphalt pavements.

C. WCHA Update:

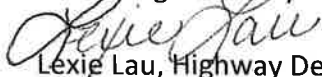
- Commissioner Glaeser informed the committee that Patrick Vanden Sanden is the new WCHA Executive Director. Commissioner Glaeser also spoke on the WCHA Winter Road School conference and was in agreement with the Committee members in attendance on the quality of information given.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, March 15, 2023 at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business Highway Committee Chair Budde adjourned the meeting at 9:31 a.m.

Recording Secretary



Lexie Lau, Highway Department Office Assistant