

Calumet County Highway Committee Meeting Minutes
February 4, 2026

The meeting was called to order by Highway Committee Chair Matthew Budde at 10:00 a.m.

Members present were: Supervisors Matthew Budde, Joseph Mueller, Ronald Dietrich, Ty Stuckmann and Kathleen Thunes.

Others Present were: Highway Commissioner, Chad Scheinoha; Highway Road Superintendent, Spencer Loebel; Highway Office Coordinator, Lexie Lau; Office Assistant, Bryanna Osieczanek.

The pledge of allegiance was recited.

Moved by Supervisor Mueller, seconded by Supervisor Dietrich to approve the agenda. Motion carried unanimously.

Moved by Supervisor Dietrich, seconded by Supervisor Thunes to approve the minutes from December 10, Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

A: Report on Official Meetings held in the Prior Month:

None

B: Upcoming events:

Wisconsin County Highways Association Legislative day is Tuesday March 17, 2026 in Madison.

Communications:

None

Items for Action or Discussion:

A. Sustainable Transportation Funding Resolution:

Commissioner Scheinoha proposed a draft resolution to the Committee for Sustainable Transportation Funding. Committee discussion followed. **Moved** by Supervisor Dietrich **seconded** by Supervisor Mueller to forward the resolution to the Calumet County Board of Supervisors for discussion and action at the February 16, 2026, County Board Meeting. **Motion carried unanimously**

B. County Highway 2026 Asphalt Bid Spec: Commissioner Scheinoha explained that the department will be going out for bids for Hot Mix Asphalt for our 2026 paving projects. The Committee is to review and approve the specification and the dates for the bids to be due and opened for the purchase of our 2026 Hot Mix Asphalt. Committee discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor Stuckmann to approve the Bid Packet as presented by staff and to advertise it on the County Website, Appleton Post Crescent, and the Tri-County News for the weeks of February 12, 2026, and February 19, 2026. Bids will be due on Monday March 2, 2026, at 9:00am. Bids will be opened and read on Monday, March 2, 2026, at 9:15am. Bid results will be reviewed and awarded pending Highway Committee approval on Wednesday, March 11, 2026. Motion carried unanimously.

- C. County Highway Private Hauling Bid Spec:** Commissioner Scheinoha explained that the department will be going out for bids for Private Hauling for our 2026 paving projects. The Committee is to review and approve the specification and the dates for the bids to be due and opened for private truck hauling. Committee discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor Thunes to approve the Bid Packet as presented by staff and to advertise it on the County Website, Appleton Post Crescent, and the Tri-County News for the weeks of February 12, 2026, and February 19, 2026. Bids will be due on Monday March 2, 2026, at 9:00am. Bids will be opened and read on Monday, March 2, 2026, at 9:15am. Bid results will be reviewed and awarded pending Highway Committee approval on Wednesday, March 11, 2026. Motion carried unanimously.

Report of Highway Department: Commissioner Scheinoha provided the Committee with a document detailing the recent activities of the department and staff.

- A. Staff Updates and Activities:** Commissioner gave an update on snow and ice control operations, staffing levels as well as highway and equipment maintenance updates.
- B. Highway Finances Updates:** Commissioner Scheinoha updated the Committee on year end and carry forward dollars. He also gave an overview of the department performance in 2025.

Supervisor Dietrich departed the meeting at 10:51 a.m.

- C. Private Contractor Engineering Communications:** Commissioner Scheinoha gave a brief update on the following projects: County Trunk Highway (CTH) M, CTH E Bridge, CTH E Road Construction Design, CTH PP Storm Sewer design, CTH KK Pedestrian Crossing.
- D. Provide Wisconsin Department of Transportation Project Updates:** Commissioner Scheinoha gave a brief update on the following projects: County Trunk Highway (CTH) B funded project, State Trunk Highway (STH) 32/57 paving and STH 55 Bridge, United States Highway (USH) Bridge, and the Bruckner Road Bridge.
- E. Wisconsin Department of Transportation Funding Program Updates:** Commissioner Scheinoha gave a brief update on the SS4 Grant Award, Local Road Improvement Program funding as well and the Local Bridge Program funding.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, March 11, 2026, at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business, Highway Committee Chair Budde adjourned the meeting at 11:09 a.m.

Recording Secretary,

Lexie Lau

Lexie Lau, Highway Department Office Coordinator