

**Calumet County Highway Committee Meeting Minutes
January 17, 2024**

The meeting was called to order by Highway Committee Chair Matthew Budde at 8:30 a.m.

Members present were: Supervisors Matthew Budde, Joseph Mueller, Ronald Dietrich, and Ty Stuckmann. Supervisor Scott Handschke was excused.

Others Present were: Highway Commissioner, Brian Glaeser; Highway Road Superintendent, Chad Scheinoha; and Highway Office Assistant, Lexie Lau.

The pledge of allegiance was recited.

Moved by Supervisor Mueller, seconded by Supervisor Dietrich to approve the agenda. Motion carried unanimously.

Moved by Supervisor Dietrich, seconded by Supervisor Mueller to approve the minutes from the December 13, 2023, Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

A: Meetings: Chair Budde reported on WCHA Committee Meetings that there may be a change coming regarding our Local Bridges. There has been discussion about changing the current sufficiency rating protocol and how that is handled. There may be some alterations in the future, which may affect how bridge replacement funding is handled. The plan is to have a draft of these changes coming within the year.

B: Upcoming events: Chair Budde reminded the Committee members that on January 17, 2024, at 10:00 a.m. there would be a webinar discussing the Under 20-foot Bridge Structures Inventory and Assessment. He also informed the Committee about a Local Officials Informational meeting regarding our Bipartisan Infrastructure Law (BIL) Project located on CTH B for January 30, 2024, at 1:00 pm. As a last reminder, Chair Budde is looking forward to seeing everyone at the WCHA Winter Road School in Wisconsin Dells from January 22-24, 2024.

Communications:

None

Items for Action or Discussion:

- A. 2024 Permit Fees (Attachment 1):** Calumet County has not altered the fee schedule since the beginning of 2022. Discussion surrounding the County's Permit fees focused on the Trenching and Boring aspects. Since 2022, when a permit came to the Highway Department and included boring or trenching, there was a \$200.00 + \$.18 per linear foot fee included with the application fee. Commissioner Glaeser proposed that the County set a flat rate for boring and trenching. Commissioner Glaeser also informed the Committee that if a permit application is submitted that includes both boring and trenching, the applicant will only receive the trenching fee. Discussion followed. Moved by Supervisor Mueller,

seconded by Supervisor Stuckmann to accept the proposed Permit Fee changes. Motion carried unanimously.

- B. 2024-2025 PASER Ratings Discussion:** Commissioner Glaeser showed the Committee the most recent map with updated PASER ratings and explained what the different colors on the map indicate. Commissioner Glaeser also explained how Road Superintendent, Chad Scheinoha, rates each section of the County Trunk Highway System. Commissioner Glaeser bases his 5-year Capital Improvement Plan off these ratings with the lowest rated roadways at the top of the list for reconstruction. He also bases the CIP off funding that may be available for the roadways.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

B. WCHA Report:

- Commissioner Glaeser informed the Committee of current bills that have been acted on at the legislative level. More details will follow at the Winter Road School coming up. Commissioner Glaeser still has not heard word regarding the STP Urban funding, and how that will relate to a couple of our projects. Hopefully we will get some clarification at our Road School.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, February 14, 2024, at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business, the Highway Committee Chair Budde adjourned the meeting at 9:30 a.m.

Recording Secretary



Lexie Lau, Highway Department Office Assistant