

**CALUMET COUNTY PARKS COMMISSION MINUTES**

**January 5<sup>th</sup>, 2023**

**Members Present:** Chair Mary Schwalenberg; Supervisors Pete Stier, Ed Kleckner, Andy Cleveland; Citizen Members Lyle Ott, Judy Hartl, Ken Draheim.

**Others Present:** Parks Director, Adam Backus; Naturalist Supervisor, Louise Marum; Office and Program Manager, Lindsay Meyer; Program Assistant, Sabrena Werner; and County Board Chairpersons, Alice Connors.

Chair Schwalenberg called the meeting to order at 8:30 a.m.

The meeting was properly announced and the Pledge of Allegiance was recited.

**Approval of the Agenda:**

Supervisor Stier moved, seconded by Citizen Member Hartl to approve the agenda as presented.

Motion carried unanimously.

**Approval of the Minutes:**

Supervisor Stier moved, seconded by Citizen Member Draheim to approve the minutes for December 1<sup>st</sup>, 2022.

Motion carried unanimously.

**PUBLIC PARTICIPATION:** None.

**REPORT OF COMMISSION MEMBERS:**

Chair Schwalenberg reported on the poor winter weather that has delayed the grand opening of the Nordic Center. Citizen Member Ott reported on the progress of the removal of soft wood trees between Center Road and Ott Road.

**COMMUNICATIONS:**

None.

**ITEMS FOR DISCUSSION OR ACTION:**

**a. Fox River State Trail Drainage Complaint**

Director Backus presented a complaint received regarding a section for the Fox River Trail with poor drainage. Director Backus proposed possible options to increase the drainage. Citizen Member Drahiem moved for Director Backus to get an estimate of costs, apply for funding from DNR to cover a portion of the costs, and send communication to those encroaching on this section of trail. Seconded by Supervisor Stier, approved by Chair Schwalenberg, Supervisor Cleveland, County Board Chairpersons Connors, Citizen Member Ott and Citizen Member Hartl. Opposed by Supervisor Kleckner. Supervisor Stier motioned for Director Backus to send communications to all encroachments along the portions of Fox River State Trail and Friendship Trail managed by Calumet County. Seconded by Supervisor Cleveland. Motion carried unanimously.



**b. 2022 Budget Carry Over Requests**

Director Backus presented the details of the 2022 budget carry over requests.

County Board Chairpersons Connors exited meeting at 9:35.

**c. South end Campground Preliminary Bathroom Design**

Director Backus presented the preliminary design for the bathroom to be located in the south end. Plans for final drawing next month and potential construction to begin in July.

**d. South end Campground Playground Designs**

Director Backus presented potential options for styles of playgrounds that will be built where the current south end bathroom is located or an open area south of the campsites.

**Director's Report**

**a. Ledge View's Monthly Reports**

Naturalist Supervisor Marum reviewed Ledge View reports with the commission.

**b. Park Ordinances and Policy Update**

Director Backus has been in communication with other local parks organizations such as Brown, Winnebago, and Outagamie whom are all in the process of updating their ordinances and policies this year.

**c. Update on Parks Projects:** Director Backus discussed the following parks projects with the commission and provided the following updates on each project.

- i. **Camping Cabins:** The cabins are 50% complete. The electrical panel is installed and WPS is scheduled to get the panel online.
- ii. **Ledge View Building Remodel:** Director Backus is investigating any additional funds available. Projects to be drawn up by the engineer and presented at a later date.

**UPCOMING MEETING:**

The next Parks Commission meeting has yet to be determined as the regular scheduled meeting falls when the park staff will be at the Wisconsin Parks and Recreation Conference.

**ADJOURNMENT:**

At 10:03 a.m. Chair Schwalenberg adjourned the meeting.

Respectfully submitted,  
Sabrena Werner, Program Assistant  
Calumet County Parks Department  
Unapproved Minutes

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