

**CALUMET COUNTY**  
**PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE**  
**THESE MINUTES ARE UNAPPROVED**

Date: January 8, 2026  
Time: 8:30 a.m.  
Place: Courthouse, Room 015

**1. Meeting Announcement and Posting**

The meeting was properly announced and posted. Chair called the meeting to order at 8: 30 a.m.

**2. Roll Call**

Committee Members present: Hofberger, Budde, Kesler, La Tour, Mueller, Seipel

Virtual Committee Members: Ott

Staff Members Present: Meuer, Bonlander, Halada

Others Present: Lisa Cullen, Robert Cullen, Kenneth Tennessee, Randy Koehler, Connie Koehler, Kris Boll

**3. Pledge of Allegiance**

The pledge of allegiance was recited by all.

**4. Approval of Agenda**

Motion by Budde and seconded by Kesler to approve the agenda. The motion was carried unanimously.

**5. Approval of Minutes from the December 11, 2025, Committee Meeting**

Motion by Mueller and seconded by La Tour to approve the minutes from the December 11, 2025, Committee Meeting. Motion carried unanimously.

**6. Public Participation**

None

**7. Public Hearing and Related Action Items**

- a. Convene Meeting and Enter Public Hearing – Koehler

Entered Public Hearing at 8:31 a.m.

- i. Randolph and Connie Koehler and agent Lisa Cullen, as part of Sunset LLC., Alternative Proposal in accordance with Sec. 62-52, Calumet County Land Division Ordinance, requesting to create a parcel with less than the required 150 feet of frontage, NW ¼, NW ¼, Sec. 17, T18N, R20E, Town of Charlestown, CTY Y, east of Irish Road.



Halada went over the staff report for the Alternative Proposal with the committee. The Town of Charlestown reviewed the proposal and saw no issue and county staff recommend approval. Discussion followed.

b. Close Public Hearing and Reconvene Regular Meeting

Closed Public Hearing at 8:38 a.m.

- i. Randolph and Connie Koehler and agent Lisa Cullen, as part of Sunset LLC., Alternative Proposal to create a parcel with less than the required 150 feet of frontage. Budde moved to approve the alternative proposal as recommended, and Kesler seconded the motion. The motion carried unanimously.

**8. Report of Committee Members**

None

**9. Communications**

None

**10. Items for Action or Discussion**

- a. Discussion: Review of 2025 permits and approvals  
Meuer-presentation on the 2025 permits issued. Discussion followed.

**11. Department Report**

- a. Zoning, Sanitary, and Land Division Approvals During the Reporting Period  
Meuer briefed the committee on the previous month's approvals.
- b. Monthly Informational Report from Staff on Activity Performed During the Previous Month  
Meuer and Halada provided updates on the topics listed below. Discussion followed.
  - i. Code Administrators
    1. Zoning and sanitary inspection update
    2. Farm exempt pumper update
    3. iPad replacement update
  - ii. Planner
    1. Municipal comprehensive plan adoption update
    2. 2025 land division totals
  - iii. Program Assistant
    1. Sanitary and zoning permit viewer update

**12. Discuss Next Meeting**

The next meeting will be held on Thursday, February 12, 2026, at 8:30 a.m.

**13. Adjournment**

Chair Hofberger adjourned the meeting at 9:03 a.m.

**Respectfully Submitted,**

Jennifer Bonlander, Recorder